

5.3 QUALITY POLICY

Sibelius's management ensures that Sibelius's Quality Policy is documented and implemented and that it:

- Is appropriate to the purpose of Sibelius's activities and includes commitments to:
 - Comply with requirements of all applicable standards and regulations
 - Maintain and continually improve the effectiveness of the QMS
- Provides a framework for establishing and reviewing quality objectives per the Management Review procedure QP 15
- Is communicated and understood within the organisation via the Training & Human Resources procedure QP 13, and by communication to all personnel
- Is reviewed and updated as necessary for continuing suitability per the Management Review procedure QP 15

The Quality Policy of Sibelius Ltd is as follows:

It is the policy of Sibelius to:

- Insist on delivering the highest quality in our services;
- Provide the resources and environment to do so;
- Comply with the requirements of all applicable standards and regulations;
- Enquire about what we do, and how we do it, to identify how the quality of our work and actions can be further improved.

As a company, we are committed to the following policies for the key elements of our business

(A) Customers

- Responding to customers and meeting and supplying their requirements promptly, efficiently and pleasantly
- Ensuring we understand customer requirements and experience with our services, and responding to this through active analysis and appraisal of services and practices.

(B) Services

- Ensuring our services meet or exceed the specifications, commitments and guarantees that we give for them
- Continually re-appraising experiments to increase accuracy, rapidity, reliability, sensitivity and specificity of our services
- Making available the necessary staff, material, and infrastructure resources to ensure that the highest standards in assays design and development can be met.


(C) Staff

- Providing our staff with the level and quality of resource, support and working environment to enable them to fulfil their tasks

- Building staff competence and commitment to the company and its customers through giving responsibility and training.

(D) Quality Management System

- Implementing, complying with, maintaining the effectiveness, and continually seeking to improve our Quality Management System.

Signed: 
Position: CEO Date: 19/10/17

Sibelius's commitment to achieving this policy is demonstrated through staff training with emphasis on the individual's responsibility for quality and maintenance of the Quality Management System.